

## **SPRINGFIELD - ROBERTSON COUNTY JOINT AIRPORT BOARD**

### **Regular Meeting Minutes - Wednesday, December 8, 2021 - 8 am Springfield - Robertson County Airport, Springfield TN**

**Board Members present:** Jerry Converse, Edison Guthrie, Paul Nutting, Henry Ruth, Chris Simpkins, Lewis Walling

**Board Members absent:** Kirk Johnson

**Ex-Officio Members present:** Ryan Martin

**Airport Manager:** Jamie Jones

Chairman Henry Ruth opened the meeting at 8:00 am. He asked Chris Simpkins to begin the meeting with prayer.

The minutes from the November 10, 2021 board meeting had been sent to board members prior to the meeting. Lewis Walling made a motion to approve the minutes as written. Chris Simpkins seconded the motion, and it passed unanimously by a voice vote.

Edison Guthrie gave the treasurer's report. There is \$219,255.43 in the two cash accounts as of November 30, 2021. The Hangar Deposits and Hangar Waiting List Deposits have been reviewed and several updates and corrections were made. The fly-in profit and loss now has all known bills included. There were a total of \$10,438.16 of expenses and \$3,620.00 in donations and credits; the cost to the airport was \$6,818.16. There were no repair expenses in November. The FY 2020-2021 audit has been delayed; auditor John Poole filed an extension. There are still boxes of files at former bookkeeper Betty Moore's office that need to be moved out. Chris made a motion to accept the treasurer's report. Paul seconded the motion, and it passed unanimously by a voice vote.

Henry said the job description for airport manager has been posted on the airport's website, and it will be posted on the City of Springfield's and Chamber of Commerce's websites. The listing will be sent to MTSU's aviation graduates. There have been a few resumes received. Jamie Jones' last official work day is January 1, 2022. Lynn West will be the interim manager until a new one is hired. Paul Nutting made a motion for the board to host a farewell reception for Jamie Jones on Friday, January 7, 2022 from 3 to 5 pm with a budget of \$1,000, with a backup date of January 14. Jerry Converse seconded the motion, and it passed unanimously by a voice vote.

Jerry said the committee working on the airport purchasing policies has a draft version. They used the city's policy as a guide; the committee will meet again in January.

Henry met with the county commission's building and grounds committee on Monday, December 6. He used an updated version of the presentation that had been sent to the board members. The committee members were receptive to the idea of a private company building 30 hangars, and the

company then having a lease for the hangars. Commercial investors have built hangars on 41 of 71 smaller airports in Tennessee. There are two leases involved; one for the lease of land to build the hangars, and a second lease for the operation of the hangars. The board would manage the hangars, but the investor would pay for the construction and the maintenance of the hangars. An estimated cost for the project is \$2.3 million dollars. Jamie updated the board about the hangar waiting list categories and the need for additional tie-down spaces for aircraft.

Jamie gave the airport manager's report. There were 4,500 gallons of 100 LL fuel and 4,300 gallons of Jet-A fuel sold in November. The ramp area resurface coating has been flaking off and pitting airplane propellers. The city came to groove the ramp area to remove the loose material. Jamie will contact the FAA about the material. A grant was signed for the commercial hangars' roof repairs for \$83,000. There have been approximately 1,300 flight operations for the last month. Fuel prices have declined recently. Jamie wrote a clarification to a policy in the rules and regulations about keeping taxiways clear. Jerry made a motion to approve the updated policy in the rules and regulations. Lewis seconded the motion, and it passed unanimously by a voice vote.

Board members Edison Guthrie and Chris Simpkins terms expire on December 31, 2021. Edison is a county only appointee, and Chris is a city and county appointee. Both agreed to serve another term. Paul made a motion for the airport board to recommend Edison Guthrie and Chris Simpkins for another term for their respective city and county boards. Lewis seconded the motion, and it passed unanimously by a voice vote.

The board discussed the election of airport board officers for calendar year 2022. Jerry made a motion to discuss the positions individually. He nominated Paul Nutting for chairman. Lewis seconded the motion. The motion passed by a voice vote.

Paul made a motion to reappoint Edison Guthrie as secretary-treasurer. Chris seconded the motion, and it passed unanimously by a voice vote.

Henry nominated Jerry to be vice chairman. Paul seconded the motion, and it passed unanimously by a voice vote.

Henry adjourned the meeting at 9:10 am.

Respectfully submitted,

Edison Guthrie  
Secretary - Treasurer