

APPENDIX B – Self-Fueling Permit

Springfield-Robertson County Airport

SELF-FUELING PERMIT

(BULK AVIATION FUEL & AUTO GAS)

(Required for self-fueling on the airport)

PERMIT FOR REGISTRATION NUMBER N-_____

Application for:

Airport Self-Fueling Transportable Tank

Applicant (Business Name): _____

Authorized Representative, title: _____

Email Address: _____

Work Phone: _____ Cell Phone: _____ Fax: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Billing Phone: _____ Billing Email: _____

Aircraft Storage Location/Hangar Address: _____

The Applicant requests approval to conduct self-fueling of based aircraft on the airport and agrees to the following:

1. **FEE PAYMENT:** The Airport Board reserves the right to charge for permits issued to self-fueling permit holders. Fuel flowage fees are required on every gallon dispensed into aircraft and those fees shall be equal to any other fuel flowage fees charged on the airfield.
2. **PERMIT LIMITATIONS:** This permit may not be assigned or transferred. A holder of self-fueling permit shall not dispense or permit the dispensing of aircraft fuels into any other aircraft. This permit shall remain in effect unless otherwise suspended or revoked.

3. INFORMATION CHANGES: The Applicant shall notify the Airport Manager, in writing within fifteen (15) days, of any change to the information provided.

4. COMPETENCY: The Applicant certifies personnel engaged in self-fueling are properly trained in aircraft fueling, fuel handling and associated safety procedures, and will conform to the best practices for such operations. Examples of safe fuel handling practices may be found in the National Fire Protection Association (NFPA) 407 Standard for Aircraft Fuel Servicing, and the FAA Advisory Circular 150/5230 (as amended).

5. REPORTING: The Applicant shall provide monthly fuel inventory reconciliation reports listing the type and amount of fuel dispensed to all aircraft, including helicopters, fuel received, spilled or otherwise accounted for.

6. INDEMNIFICATION: The Applicant shall indemnify the Airport Board and its agents, officers, representatives, and employees. Applicant shall grant the Airport Board's representative access to fueling areas and all fuel records at reasonable times for purposes of determining compliance with the law.

7. COMPLIANCE WITH THE LAW, RULES AND REGULATIONS AND MINIMUM STANDARDS: The Applicant shall comply with all applicable laws, ordinances, rules and regulations and minimum standards.

The undersigned Applicant (representative) certifies he/she is authorized to sign for self (the business) and acknowledges receipt of a copy of this permit.

Applicant Signature _____ Date: _____

Applicant's Name Printed Legibly: _____

Staff Use Only

Indicate applicable documents to be given to Applicant: _____

FAA Advisory Circular 150/5230 as amended

Best practices demonstration review, application, permits and insurance reviewed by: _____

Airport Manager's Comments/Stipulations:

Approved by Airport Manager or Designee: _____