

**Springfield-Robertson County Joint Airport Board**  
**Regular Meeting Agenda**  
**Wednesday, May 11, 2022 – 8 a.m.**  
**Springfield-Robertson County Airport Terminal Conference Room**

1. Welcome and roll call of members.
2. Discuss and possibly take action on the approval of the minutes of the April 13, 2022 regular meeting
3. Report from Tucker Phaneuf on his Eagle Scout project to construct a gazebo to provide a safe outside viewing area of the flight line.
4. Discuss and possibly take action on the approval of the Treasurer's Report.
5. Discuss and possibly take action on the approval of the Annual Financial Report for the Fiscal Year ending June 30, 2021.
6. Discuss and possibly take action on recommending to the Springfield Board of Mayor and Aldermen and the Robertson County Commission a person to appoint to the vacant City/County position on the Joint Airport Board for the remainder of the unexpired term ending December 31, 2023.
7. Discuss and possibly take action on the adoption of Purchasing Policies and Procedures for the Springfield-Robertson County Airport.
8. Discuss and possibly take action on approving bid specifications for the repair of the two (2) hangar roofs to be paid for with the \$82,500 in grant funds authorized for hangar renovation.
9. Discuss and possibly take action on approving a document indemnifying and holding harmless those Board members and employees whose authorized signatures are required for the Springfield-Robertson County Airport credit card account in the event the card is used by unauthorized persons for fraudulent purposes.
10. Discuss and possibly take action with regard to establishing a fee for the rental of the large conference room by Highland Rim Aviation for its summer youth program.
11. Discuss and possibly take action on filing for reimbursement of qualified expenditures for the annual Maintenance Grant.
12. Discuss and possibly take action on filing for reimbursement of qualified expenditures for the FAA Airports Coronavirus Response Grant Program (ACRGP).
13. Discuss and possibly take action on how long to continue interim pay adjustments for staff.
14. Discuss and possibly take action with regard to determining rate increases for hangar rentals.

15. Discuss and possibly take action on the reimbursement of Paul Nutting for charges to his personal credit cards for purchases made on behalf of the Springfield-Robertson County Airport in the amount of \$395.65.
16. Discuss and possibly take action on the preparation of a lease agreement for Airport property for the proposed new hangar construction project to be developed as a public/private partnership.
17. Airport Manager's Report
  - a. Fuel Report
  - b. Airport Traffic Count
  - c. Airport Operations
  - d. Projects Update
18. Comments by Board members
19. Adjourn

Upcoming meeting dates: Wednesday, June 8, 2022  
Wednesday, July 13, 2022