

**SPRINGFIELD - ROBERTSON COUNTY JOINT AIRPORT BOARD**

**Regular Meeting Minutes - Wednesday, November 10, 2021 - 8 am  
Springfield - Robertson County Airport, Springfield TN**

**Board Members present:** Jerry Converse, Edison Guthrie, Kirk Johnson, Paul Nutting, Henry Ruth, Chris Simpkins, Lewis Walling

**Board Members absent:** none

**Ex-Officio Members present:** Billy Vogle

**Airport Manager:** Jamie Jones

Chairman Henry Ruth opened the meeting at 8:00 am. He asked Chris Simpkins to begin the meeting with prayer.

The minutes from the October 13, 2021 board meeting had been sent to board members prior to the meeting. Edison Guthrie made a motion to approve the minutes as written. Chris Simpkins seconded the motion, and it passed unanimously by a voice vote.

Jerry Converse said Lewis Walling, and Paul Nutting and he have met once to discuss a purchasing policy for the airport. They are using the city's policy as a guide.

Edison Guthrie gave the treasurer's report. There is \$224,031.33 in the two cash accounts as of October 31, 2021. The repair expenses of \$1,600.52 were for a building door motor repair and runway lighting system parts. The fly-in expenses were \$4,515.47, which included donations from the county and other sponsors, but not fuel bought by the airport for participants. Jamie said the goal of the fly-in was to bring the local community to the airport; with almost 3,000 in attendance, the goal was achieved. With the expenses for the fly-in and the hangar site design work, there is currently a loss for the fiscal year of \$19,053.47. Edison made a motion to accept the treasurer's report. Jerry seconded the motion, and it passed unanimously by a voice vote.

Henry said that airport manager Jamie Jones would resign before the end of the year due to health concerns. He has contacted Middle Tennessee State University and Tennessee State University so they could post the upcoming airport manager position. Lynn West will handle the duties of manager until one is hired. There is a job description of the position; a salary range should also be established. The board discussed how to additionally publicize the position. Paul made a motion to have a job description and job announcement for airport manager written that includes the parameters of the job. Chris seconded the motion, and it passed unanimously by a voice vote.

Henry thanked the board for their comments on the hangar construction presentation that was sent to them. It will be shown to the city and county boards in order to ask their permission to approve a land lease on the airport for 30 hangars to be constructed privately. The lease would run for up to 30 years. The first contract would be a lease of 4 acres of land between the airport

board and the investor, which must be made with the city and county's approval. The second contract would be between the airport board and the building contractor with the details of the hangar requirements. The board discussed their authority to start a hangar project and the amount of information needed to inform the city and county boards. Paul read a list of criteria he recommended that be addressed. Billy Vogle recommended making a presentation to the building and grounds committee of the county commission before coming to the entire commission. There will a 'roadmap' presentation of the project initially made for the boards; if preliminary approval is given, a more detailed presentation will be made before the boards at a later meeting. The board discussed whether to start this project while recruiting a new airport manager.

Jamie spoke about needed roofs repair to the Wingnuts maintenance building and the Highland Rim building. Rick Hudgens, consultant with GDC, is working with Jamie to use NPE grant money from the state. Rick recommended getting updated quotes from contractors for the work and resubmitting information to the state. Rick, Billy and Jamie talked about lack of contractors to do the work and requirements to access the money.

Jamie said there were 5,247 gallons of 100 LL gas and 2,377 gallons of Jet-A fuel sold since the last board meeting. There were at least 2,732 flight operations since the last meeting. Many pilots of single engine aircraft in middle Tennessee are coming here for fuel and plane repairs.

Chris will forward a resume for a manager candidate to all the board members. Billy recommended board members call their county commissioners to tell them about the hangar project.

Henry adjourned the meeting at 9:18 am.

Respectfully submitted,

Edison Guthrie  
Secretary - Treasurer