



**Springfield-Robertson County Airport**  
4432 Airport Rd. Springfield, TN 37172  
Phone: (615) 985-4432 | Fax (615) 384-2450

## **SRC Airport Gate Access Card Agreement**

### **Section 1 – Tenant Information**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Company: \_\_\_\_\_

New: \_\_\_\_\_ Renewal: \_\_\_\_\_ Temporary: \_\_\_\_\_ Contractor: \_\_\_\_\_

Tie Down #: \_\_\_\_\_ Hangar#: \_\_\_\_\_

Gate Card # \_\_\_\_\_

Gate User ID# \_\_\_\_\_

### **Section 2 – Applicant's Security Responsibility Agreement**

1. I will not allow anyone else to use my Gate Access Card.
2. Tenant is responsible for guest(s) or deliveries requiring gate access on airport premise.
3. I will stop and wait for the access gate to fully close prior to proceeding upon entering and exiting.
4. I will not allow anyone who is not under my escort to follow me or "piggyback" through any access gate.
5. I will immediately contact SRCA Management (615) 985-4432 if anyone insists on following me through a gate and/or I witness any security violation or solicitation of any other means of airport access.
6. I will closely supervise the activity of anyone I escort onto the airfield's designated AOA.
7. Outside airport contract services (i.e., aircraft maintenance) is required to obtain a temporary business permit and have liability insurance to receive contractor/temporary gate card. Fee is fifty dollars (\$50.00)
8. I will report the theft, loss or damage beyond use of my Gate Card immediately to SRC Airport Management and/or Airport staff either in person or at (615) 985-4432.
9. I agree that the Gate Card is the property of the SRC Airport and that it shall be returned upon request or when Airport Designated AOA access is no longer required by the tenant.
10. I will comply with all applicable federal, state, local laws and airport polices, minimum standards, rules and regulations related to airport operations and security.
11. Tenant assumes complete responsibility for replacement card. A twenty-five-dollar (\$25.00) replacement fee is required for any reason (i.e., card lost, stolen or damaged).

### **Section 3 – Applicant's Acknowledgement**

I acknowledge by signing of the "SRC Airport Rules and Regulations for Use of Cards" document and I agree to abide by all airport rules and regulations therein. I have read the above security procedures and I understand that failure to comply with any of them may result in suspension/revocation of my Gate Card and/or airport privileges. \_\_\_\_\_ (Initials) The information I have provided on this application is true, complete, and correct to the best of my knowledge and belief and is provided in good faith.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Effective Feb 26, 2021*

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