

**Springfield - Robertson County Joint Airport Board  
Regular Meeting Agenda  
Wednesday, October 13, 2021 - 8 am  
Springfield - Robertson County Airport, Springfield TN**

1. Welcome
2. Recognition of former board member Gina Holt
3. Approval of minutes from the September 8, 2021 board meeting
4. Treasurer's report: discussion of account balances, profit and loss statement
5. Report on October 2, 2021 airport open house and fly-in
6. Discussion and possible action on approval of Justice Bookkeeping as bookkeeper for the airport board
7. Discussion about airport purchasing procedures and policies
8. Update on proposed hangar construction project
9. Update on roofs and hangar doors repair
10. Discussion and possible action on approving amendments to the Springfield-Robertson County Airport Personnel Policies and Procedures Manual
11. Airport manager report
  - Fuel Report
  - Airport Traffic Count
  - Ramp/taxiway update
  - Airport operations update
12. Additional comments by the chairman
13. Adjourn
14. Tour of runway upgrades

**Upcoming meeting dates – Wednesday, November 10, 2021  
Wednesday, December 8, 2021  
Wednesday, January 12, 2022**